



The *Festive Season* is upon us, please be aware of the following trading hours to ensure your orders are completed on time.

Friday, 23 <sup>rd</sup> December	8:30 – 12 noon
Monday, 26 <sup>th</sup> December – Monday, 2 <sup>nd</sup> January	Closed
Tuesday, 3 <sup>rd</sup> January	Resuming normal Trading Hours 8:30 – 5:30 pm
Thursday, 26 <sup>th</sup> January 2012	Australia Day - Closed

*In order to assist with production planning, please note the cut-off dates below. All work must be submitted to our customer service team for the following services by the specified dates/times to ensure your completed orders are returned to you prior Friday 23<sup>rd</sup> December.*

Bond On Demand & Digital Services (Prints Only)	Local	Interstate
Colour Corrected – All paper types	Friday, 16 <sup>th</sup> December	Thursday, 15 <sup>th</sup> December
Digital Proofing	Friday, 16 <sup>th</sup> December	Thursday, 15 <sup>th</sup> December
Direct Output – Lustre <b>ONLY</b>	<b>*Friday, 23<sup>rd</sup> December</b>	Tuesday, 20 <sup>th</sup> December
Direct Output – All other paper types	Friday, 16 <sup>th</sup> December	Thursday, 15 <sup>th</sup> December
Additional Retouching / Digital Services	Please add a minimum of 2 extra days	

Please confirm availability of your order with customer service if ordering after the above cut-off dates.

**\*No later than 9am to collect by 12 noon**

Film Services	Local	Interstate
Process Only (all film types)	Thursday, 22 <sup>nd</sup> December	Tuesday, 20 <sup>th</sup> December
Process & Scan	Tuesday, 20 <sup>th</sup> December	Monday, 19 <sup>th</sup> December
Process, Scan & Proof	Monday, 12 <sup>th</sup> December	Monday, 12 <sup>th</sup> December

Mounting & Finishing Services	Local	Interstate
General	Monday, 12 <sup>th</sup> December	Wednesday, 7 <sup>th</sup> December
Acrylic Mounting	Friday, 9 <sup>th</sup> December	Monday, 5 <sup>th</sup> December
Canvas Mounting	Friday, 9 <sup>th</sup> December	Monday, 5 <sup>th</sup> December

If you are outside the overnight courier area, please contact the customer service team for an ETA on delivery.

**Interstate clients with acrylic/canvas orders – an overnight delivery can be arranged at an additional cost.**

If you are uncertain please phone (03) 9429 1299 and talk to our Customer Service team.

Final despatch date for all work submitted in accordance to the cut-off dates above

**FOR INTERSTATE CLIENTS WILL BE TUESDAY 20<sup>th</sup> DECEMBER FOR A THURSDAY 22<sup>nd</sup> DELIVERY.**

*Thank you for your continued support throughout the year and we look forward to another great one in 2012!*

**The Bond Imaging Management & Staff  
Wish everyone a Safe & Happy 2011/2012 Holiday Season!**